

# ROCKVALE

## Board Meeting Minutes

April 8, 2021

### Call to Order

The meeting was called to order by Mayor Barnes at 7:01 pm. This meeting is being conducted in observation and compliance with Safer at Home Order by the Governor of Colorado. DUE TO THE SAFER AT HOME ORDER PUBLIC ACCESS TO BOARD MEETINGS WILL BE VIA FACEBOOK LIVE ONLY. Thank you for your cooperation. The board members have the choice to participate in person or via Facebook.

### Opening Ceremony

- Pledge of Allegiance

### Roll Call

Karyn Miller Present Lisa Bishop Present  
Jaylene Lee Present Gary Reed Present  
Dave Barnes, Mayor Present  
Also present: Carrie Wilson, and Carl Colgin

### Consent Agenda

Items on the consent agenda: Minutes from 03/25/2021, Treasurer Report, Warrant Report. Trustee Lee made a motion to accept all items on the consent agenda. Trustee Bishop seconded the motion. The consent agenda was approved with 4 ayes. Trustee Lee and Trustee Bishop reviewed the warrants.

### WORKSHOPS/MEETINGS

April 15 Workshop- ADU's 7:00pm  
April 22 Regular Board Meeting 7:00pm  
May 5 Mayor's Meeting 2:30pm- Williamsburg

### Citizens' Concerns:

- \* Rhonda Schirado- Gave a presentation about she, her husband, and Ken and Tammy Rief opening a retail dispensary. She explained the benefits to the town for this proposal, and the benefits of medicinal cannabis.
- \* Carlan Cardenas- Proposal for lease on the Town Field. She and her dad would like to lease the Town Field for grazing of cattle during the months that we allow grazing. They would also like to sign a 5 year lease, and would like to complete the work that would be needed to help maintain the field. She will write a formal proposal and email it to the Town Clerk within the next couple of weeks.

### Committee and Department Reports:

**FIRE DEPARTMENT**– Fire ban was placed back on.

**CODE ENFORCEMENT**- Report in Packet.

**PARK & REC** – Nothing to Report

**TOWN FIELD** – Proposal for Lease already covered

**ROCKVALE DEVELOPMENT** –They are having the Annual Heritage Festival on May 22<sup>nd</sup>. There will be a lot of kid friendly activities, and vendor spots are available for \$15. If someone is interested in a vendor booth, they need to contact Trustee Bishop or Martie LaCasse. If anyone is interested in volunteering, also contact Trustee Bishop or Martie LaCasse. Gates will open for the game at 11am, and vendors can start setting up at 9am.

**MAINTENANCE** – Report in packet.

\*Hawk Seal has sent us an anticoagulant that is supposed to make the Hawk Seal work.

\*The Board completed a field trip to 145 Shannon Ct to check the drainage and engineered plan that was submitted. Carl contacted Deb Phencie and she would do a site visit for \$480, but will do a phone call or

Zoom meeting with the Town for an hourly rate. The soil, the rise, and the swell were her main concerns, and she gave some suggestions which will be lower cost in the long run.

\*There are guard rails that need to be replaced, Carl will get the cost and come back to the Board with the information. Mayor Barnes recommended that Carl check on prices with Aderand, and that he check with CDOT to see if we have to have bumpers for one of the replacement guard rails.

\*Culverts- There is a culvert on Oak that is falling apart. Jim has tried to fix this culvert several times, and it is falling apart throughout. Jim will take the loader down to Oak and smash the culvert and cover it, which will make it not be a danger to the kids in the area until we can replace it.

\*Carl spoke with Luke Javernick, they were able to get a grant for the work that they are going to be doing on the VanNorman property and Oak Creek. Later, Luke would like to Monitor in the well so that they can see if this work that they are completeing affects the flow levels. The Board would like to further investigate this.

\*1325 Churchill- There is trash on the roadside. This was picked up on April 8<sup>th</sup>.

#### **ADMINISTRATION –**

\*Dorothy Ardrey's Memorial- The Clerk asked if the Town would buy flowers or a plant for the Memorial Service that is Saturday, April 10<sup>th</sup> at 2pm. Trustee Lee made the motion that the Clerk be allowed to purchase a plant or additional flowers for \$40. Trustee Reed seconded the motion. Motion passed with 4 ayes.

\*Connie Gjelsness's Insurance- It was a consensus of the Board that Connie would get coverage of insurance for 3 months as her severance. This coverage has been met. Trustee Miller made the motion that the Clerk contact our attorney to send Connie a letter letting her know that the Town has completed what they agreed to, and that her insurance would either be cancelled or she could pay for it out of her own pocket. Trustee Reed seconded the motion. Motion passed with 4 ayes.

\*Based on Employment Laws in the State, the discussion was had at the workshop that all 3 employees should be considered as full time employees. Trustee Lee made the motion that all 3 employees be labeled as full time employees. Trustee Bishop seconded the motion. Motion passed with 4 ayes.

\*BP-27-2021- 535 Twin Pines-Shed/Carport- Trustee Miller made the motion to approve this Building Permit as long as the setbacks are met. Trustee Bishop seconded the motion. Motion passed with 4 ayes.

\*BP-19-2021- 640 Shaft Ave-Shed-This was the resubmit of the application showing that the setbacks are met and the change to the size of the building. Trustee Miller made the motion to approve this Building Permit. Trustee Bishop seconded the motion. Motion passed with 4 ayes.

\*MasterCard-The MasterCard account is still in Connie Gjelsness and Delbert Lennie. Connie is no longer with the Town and Delbert is no longer the Mayor. Trustee Bishop made the motion to cancel Connie Gjelsness card and cancel Delbert Lennie card. Trustee Miller seconded the motion. Motion passed with 4 ayes.

\*Mastercard- Mayor Barnes made the motion that Lisa Bishop be added as the Authorized Speaker on the MasterCard account for the Town of Rockvale. Trustee Miller seconded the motion. Motion passed with 4 ayes and Trustee Bishop abstained.

\*MasterCard- Mayor Barnes made the motion that Carrie M. Wilson be added as a card holder and that Carl Colgin and Carrie Wilson be Authorized Business Officer's on the MasterCard account. Trustee Miller seconded the motion. Motion passed with 4 ayes.

\*MasterCard Balance- On Connie Gjelsness' card there is a \$3000 limit, and on Delbert Lennie's there is a \$1500 limit, and Carl Colgin's current card has a \$1500 limit. Trustee Miller made the motion that both cards for Carrie Wilson and Carl Colgin have \$3000 each. Trustee Bishop seconded the motion. Motion passed with 4 ayes.

\*Connie' Billing- At this time, Connie is billing the Town for all time that she is talking to Carrie. Trustee Miller made the motion that Connie can only bill the Town if Carrie calls her for assistance. Trustee Lee seconded the motion. Motion passed with 4 ayes.

#### **OLD BUSINESS:**

□The Maintenance department needs to be able to purchase a water tank to maintain the roads. They have lost out on 2 or 3, because we have to wait until Board meetings to make these decisions. Trustee Lee made the motion that the Maintenance department be allowed to spend up to \$1500 on at least a 1000 gallon tank. Trustee Miller seconded the motion. Motion passed with 4 ayes. Trustee Reed stated that he would donate an additional \$500, so that the Town could get a bigger tank.

**NEW BUSINESS:**

\*A Formal Complaint was filed by Heather Sterle about Red Canon Roofing. Carl was asked to speak with the witness that Heather referred to in her written complaint. The Clerk was instructed to contact the contractor to have him write a formal statement about what transpired. The Clerk was also instructed to let Heather know that we are investigating her complaint, and will let her know the results.

ADJOURNMENT:

There being no further business Mayor Barnes adjourned the meeting at 10:02pm.

ATTEST:

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Dave Barnes, Mayor

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Carrie M Wilson, Town Clerk

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