

ROCKVALE

Board Meeting Minutes

Date: 12/22/2025

Call to Order

The meeting was called to order by Mayor Hart at 7:00pm.

Opening Ceremony

•Pledge of Allegiance

Roll Call:

Justin Hart, Mayor	Present		
Jim Cox	Present	Paula Walker	Present
Wendell Helton	Present	Gary Reed	Absent
Lane Woodrich	Present	Alvin Jackson	Present

Others in attendance: Dan Slater, Glenda, Carl, 9 Residents

*Quorum established.

Consent Agenda

Items on the consent agenda: 12/8/2025 Minutes, 12/15/2025 Special Meeting Minutes, Warrant Report 12/22/2025 Trustee Walker made a motion to approve the Consent Agenda. Trustee Jackson seconded the motion. The motion passed with 5 ayes.

WORKSHOPS/MEETINGS

January 5th at 6:30 PM – Workshop meeting regarding roads.

January 12th at 7:00 PM – Board meeting

SCHEDULED GUESTS: * Mr. Wilson regarding BP-17-2025 . Trustee Woodrich made a motion to approve BP-17-2025. Trustee Cox seconded the motion. The motion was approved with 5 ayes. * Jason Wimler and Virginia Dawson regarding codes and zoning and updating zoning maps. Discussion regarding end of Shaft, the Mayor and one other trustee will go up there to see what is going on. * Trustee Helton discussed roads and the condition of the roads. We need a plat for Southridge Drive. Discussion regarding tools such as laptops for trustees.

Committee and Department Reports:

VOLUNTEER RECOGNITION –

FIRE DEPARTMENT – *

COMMUNITY SERVICES – * *The angel tree was a great success. So many people donated to make this a huge success. There was 17 children and 14 adults that got gifts. There will not be a mobile market in January.

PARK & REC – * Clerk will get a letter for Trustee Helton as a representative for the town. Surveyor will get us quote by the end of January.

TOWN FIELD – *Dusty would like to renew lease and would like to re-seed it next year. Water from the ditch will need to be used as much as possible. Carl will talk with Dan Hendrix regarding how much water we can use.

INFORMATION TECHNOLOGY – *

CODE ENFORCEMENT/ANIMAL CONTROL- *

MAINTENANCE (ROADS & WATER) - *Carl said there is a small amount coming down through the creek. Carl is focusing On the lead service line reports. Ordered salt sand. * Trustee Woodrich and Trustee Jackson measured and ranked all the Roads` to start repairs and how much each road will cost to repair. We will hold a workshop on Monday January 5th to discuss

road conditions and where to start. With this road inventory it will help with the 5 year planning process as well as the HUTF report.

ADMINISTRATION *Rockvale will host the clerks luncheon on May 7th at 11:30AM

NEW BUSINESS:

* Resolution 17-2025 : Appropriation of Funds : Trustee Jackson made a motion to approve Resolution 17-2025 resolution appropriation of funds. Trustee Walker seconded the motion. The motion was approved with 5 ayes.

* Policy to adopt the new CORA request forms. Trustee Cox made a motion to approve the CORA policy and prices. Trustee Woodrich seconded the motion. The motion was approved with 5 ayes.

*Discussion on changing the board meetings to once a month and if we need a meeting between times we can call a special meeting. *Trustee Walker made a motion to approve changing the board meetings to once a month. Trustee Jackson seconded the motion. The motion was approved with 5 ayes. (2nd Monday of the month)

*Trustee Woodrich proposed a planning and zoning board that will have meetings once a month if we have an agenda.

*Trustee Woodrich discussed creating a procurement policy. Discussion on using bank debit cards instead of town credit card. All purchases will need to go through the clerk's office. We need to have a policy regarding procedures and using purchase orders.

*Trustee Woodrich discussed a policy for training new employees and training on heavy equipment. Possible hands on interview for employees that job requires them to use heavy equipment.

UNFINISHED BUSINESS:

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CITIZEN CONCERNS: * Mrs. Robinson has paver equipment that she has offered to help with the town. Mayor will get with her to discuss this.

There being no further business, Mayor Hart adjourned the meeting at 9:04 pm.

ATTEST:

Justin Hart, Mayor

Glenda Goad, Clerk